NATIONAL **EDUCATION** FRAMEWORK



For Multifunctional Devices and Associated Print Services and Supplies

REF: CPC/DU/MFD/02A



If you're looking for a supplier with a proven track record and credible experience within the Education Sector, Xerox has been in the Print Solutions market since its inception, and now 3 years into our 'next generation strategy'.

The number one goal in the next generation strategy is for us is to help Education establishments to 'print less and print for less'. This goal is underpinned by your sector's key goals for the future;

- Add value and drive down costs in order to bring financial efficiencies whilst providing a world class print solution - reduced TCO, financial control and transparency and end-user cost awareness.
- Increased effectiveness and flexibility increased service quality and functionality - high service quality, cutting edge design to increase productivity, full compliance with information security and a world-class transformation process to ensure seamless transition
- Process improvement, flexibility, efficiency and productivity - To ensure your printing infrastructure supports your pursuit to improve performance and
- Provide visibility of the true cost of print and mail.
- Provide and maintain a service that takes maximum economic advantage of emerging technologies, products and services - To continually seek efficiencies of operation in your printing infrastructure including the elimination of "bad" paper throughout the term of the contract.
- Reduced environmental impact compliance with your environmental objectives.
- To promote the strategic management of print by engaging a print partner that is capable of taking an organisational overview.

To enable all of these key requirements to be met Xerox has a 3 point strategy that we will adopt:

- **Assess and Optimise**
- Secure and Integrate
- **Automate and Simplify**





Within each of these areas, Xerox have a number of programmes and solutions that will help you to print less and print for less, and will all be part of the Xerox MPS strategy for your Print Solution project.

By engaging with Xerox for a managed service the following key benefits will be realised:

- Ease of transition using a patented, world-leading and cutting edge transformation plan.
- Proven implementation process with over 1500 MPS contracts across Europe.
- Experienced and established, high quality proactive account management.
- Providing service excellence and assuring quality.
- Partnership relationship throughout the contractual period.
- Environmentally friendly focus with ISO accreditations.
- Robust Quarterly Business Review (QBR) process
- CPC SLA's (Service Level Agreements) to monitor and manage services.
- **Evidence and testimonials** from customers.











Having already established a long, successful heritage in offering such solutions to clients across the UK, our benchmark offering to the Education sector is now being recognised and acted upon and we are confident that we can offer you a world-class solution that fully meets and even exceeds your expectations.

Improve efficiency and reduce printing costs by 30%

Building a managed print solution that aligns with your business objectives is easy with Xerox Managed Print Services. We have all the technology, resources and experience you need.

After a thorough assessment of your office print environment, we will explain all your costs and make recommendations to help you achieve fast, measurable results. By consolidating core processes across your whole fleet, not just Xerox devices, you will achieve noticeable improvements in productivity and significant savings in areas such as calls to IT, replacement of consumables, maintenance, repair and processing less invoices.

Need to drive down costs fast and improve business processes?

When the timing is right, we will design and implement an optimised print environment with the latest and best in Xerox technology and solutions, consolidating the number and types of devices you support.

Xerox® Workflow Solutions Accelerate the decision making process while improving communication between students and staff.

Enrolment Management

Admissions: Capture and store all data and content associated with a student's application, create a digital review/selection process and digitally manage documents across student offices as needed

Financial Aid: Automate collection and review of data and content to support faster award decisions and verification processing

Registrar's Office: Manage a comprehensive digital student record with supporting content from all the offices that speeds up transcript processing

Business Office

Accounts Payable, Purchasing, Travel and Expense: Automate approvals and notifications from requisition to purchase order and invoice processing to reconciliation while storing images of required receipts to simplify reimbursement requests

Senior Administration

Office of the Vice Chancellor: Retain important presidential correspondence while documenting minutes, strategic planning, policy decisions and staff changes made by executives and board members

Provost: Eliminate paper-intensive submission, review and approval processes around curriculum changes Legal: Automate rules-based version, approval, routing and escalation tasks to create and manage contracts

Information Technology

Enterprise Content Management (ECM): Manage key documents and information from the point of inception all the way through the information lifecycle to final archival/destruction

Case Management and Business Process Management (BPM): Automate and optimise repeatable business

Mobile: Ability to interact with Xerox® Workflow Solutions for further / higher Education functionality, wherever they are.

Additional benefits for you.

- Further cost savings from a rationalised print environment and implementation of print policies.
- Further productivity gains from a highly available printer network delivering advanced print capabilities.
- Lower IT support burden with fewer drivers and connections to support, and less training needed.
- New greener measures will eliminate unnecessary
- 90% reduction in waste with some of our world class technology.
- Enhanced security and user authentication.

A results-driven approach that works.

We will assess your current print infrastructure, costs and business processes to establish a baseline against which you can measure future improvements and savings. Together we will design a new office environment aligned with your business objectives and printing policy to optimise your print environment, maximise cost savings, improve staff productivity and contribute to sustainability by reducing your energy consumption and CO2 emissions. Beyond cost savings we will also evaluate work practices with you and identify existing processes that can be improved, for example by automating manual document workflows or printing at the point of need through Mobile Print. This gives more time back to IT and enable all end users to become more productive in your business. Upon implementation, we will manage the new infrastructure for you and jointly review and monitor for continuous improvements. Market experts cite our capability to deliver and our unique toolset as reasons for our market leadership in managed print services. Partner with us to achieve the best print environment for your organisation and free your employees to concentrate on what matter the most: your core business.

Further Xerox Solutions & Services Available through Lot 3

Hybrid Mail

A solution that will allow users to compose physical mail then transmit it to one of our Service Delivery Centres for printing, finishing then posting.

Communication & Marketing Services (CMS)

Outsourced Print: Print jobs submitted to one of our Service Delivery Centres for production & delivery within agreed SLA.

Online Catalogue: Catalogue of your standard / regular documents which users can order "Amazon" style. Digital Asset Management: Creation of single online repository for artwork and digital assets.

Xerox® Workflow Assessment Services

Uncover, understand and optimise the flow of information across your organisation using Xerox® Workflow Assessment Services.







